

GROWTH SCRUTINY COMMITTEE

AGENDA

Wednesday 26th July 2017 at 1000 hours in the Council Chamber, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 14 th June 2017.	3 to 4
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	5 to 9
6.	Corporate Plan Targets Performance Update – April to June 2017 (Quarter 1 – 2017/18).	To Follow
7.	Planning for the future – Growth in Bolsover District.	Verbal Update
8.	Update on requested item – new website demonstration.	Verbal Update
9.	Work Plan.	10 to 12

GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, the Arc, Clowne, on Wednesday 14th June 2017 at 1000 hours.

PRESENT:-

Members:- Councillors T. Alexander, A. Anderson, J. Clifton, T. Connerton and P. Smith.

Officers:- C. Millington (Scrutiny Officer) and A. Bluff (Governance Officer).

Councillor J. Wilson in the Chair

0050. APOLOGIES

Apologies for absence were submitted on behalf of Councillor P. Barnes and G. Buxton.

0051. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0052. DECLARATIONS OF INTEREST

There were no declarations of interest made.

0053. MINUTES – 17TH MAY 2017

Moved by Councillor T. Alexander and seconded by Councillor J. Clifton

RESOLVED that the Minutes of a Growth Scrutiny Committee held on 17th May 2017 be approved as a correct record.

0054. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Members considered the current List of Key Decisions and items to be considered in private document.

Members felt that for some issues, there wasn't enough information in the first column in respect of which a decision would be taken and further detail was needed, which would provide a better understanding of the items included on the list.

GROWTH SCRUTINY COMMITTEE

Moved by Councillor P. Smith and seconded by Councillor J. Wilson

RESOLVED that the List of Key Decisions and items to be considered in private be noted.

0055. SETTING THE SCRUTINY WORK PLAN

Committee considered their Work Plan for the forthcoming year.

At the Scrutiny Conference held in May, Members had agreed three priorities for the Committee's Work Plan, these were; Commercialism, Identifying sites for Growth and Tourism for Growth.

Members agreed that Commercialism should be the Committee's first priority.

It was suggested that the Chief Executive Officer be invited to a future meeting to provide Members with an overview on how the Authority was bringing in income to the Council in light of the loss of Revenue Support Grant from the Government. Information on how other local authorities were raising income should also be sought.

A Member noted that the new Local Plan could identify sites for Growth.

Another Member noted that information regarding occupancy of the Council's industrial sites was scarce and it would be interesting to see what the occupancy rates were and also the reasons why a business would turn down a potential site.

Members noted that the Council's new website required scrutiny to see if it were fit for purpose and also the number of 'hits' it received.

Members commented on the need to consider the four main town centres and the Scrutiny Officer noted that the Assistant Director – Economic Development had previously attended the Committee's meetings to update Members on the progress of the Council's Regeneration Frameworks. An update on progress against the action plans would be included in the next quarterly Growth update.

The meeting concluded at 1035 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 16th June 2017

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council's website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader
Councillor M. Dooley – Deputy Leader
Councillor S.W. Fritchley
Councillor B.R. Murray-Carr
Councillor K. Reid
Councillor M.J. Ritchie
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council's website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive in 2016/17 are as follows:

2017 -	26 th June
	17 th July
	11 th September
	9 th October
	6 th November
	4 th December
2018 -	15 th January
	19 th February
	5 th March
	23 rd April
	21 st May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Chesterfield and District Crematorium Delivery Options To look at delivery options	Executive	October 2017	Report of Councillor B Murray-Carr - Portfolio Holder for Community Safety and Street Services	Report of Joint Crematorium Committee	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Private – relates to the Council's financial or business affairs
Public Art contract - Gleeson Development- Doe Lea To receive tenders	Executive	May/June/July 2017	Report of Councillor J Ritchie – Portfolio Holder for Leisure and Social Enterprise	Assistant Director - Leisure	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Public
Raising Aspirations Commissioning Exercise To consider options for the procurement of this service	Executive	June/July 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Chief Executive's and Partnership Manager	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Public

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Konica Multi Functional Devices Direct Award Contract To receive tenders	Executive	June/July 2017	Report of Councillor B Watson – Portfolio Holder for Neighbourhood Services	Report of Joint ICT Manager	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Private – relates to the Council's financial or business affairs
Relocation of Security Services to create a Reception facility and upgrade of CCTV System at Pleasley Vale Business Park Procurement Report	Executive	July 2017	Report of Councillor Mary Dooley – Portfolio Holder for People and Places	Report of Business Estates Manager	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Private – relates to the Council's financial or business affairs

Bolsover District Council
Growth Scrutiny Committee

26th July 2017

Corporate Plan Targets Performance Update – April to June 2017 (Q1 – 2017/18)
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Report of the Assistant Director – Human Resources and Payroll

This report is public

Purpose of the Report

- To report the quarter 1 outturns for the Corporate Plan 2015-2019 targets.

1 Report Details

- 1.1 The attached contains the performance outturn for targets which sit under the 'unlocking our growth potential' aim as of 30th June 2017. (Information compiled on 19/07/2017)
- 1.2 A summary is provided below:
- 1.3 **Unlocking our Growth Potential**

- 14 targets in total (3 targets achieved previously – G02, G04 and G14)
- 11 targets on track

2 Conclusions and Reasons for Recommendation

- 2.1 Out of the 14 targets 11 are on track, 3 have been achieved (previously)
- 2.2 This is an information report to keep Members informed of progress against the corporate plan targets noting achievements and any areas of concern.

3 Consultation and Equality Impact

- 3.1 Not applicable to this report as consultation was carried out on the original Corporate Plan.

4 Alternative Options and Reasons for Rejection

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets.

5 **Implications**

5.1 **Finance and Risk Implications**

No finance or risk implications within this performance report.

5.2 **Legal Implications including Data Protection**

No legal implications within this performance report.

5.3 **Human Resources Implications**

No human resource implications within this performance report.

6 **Recommendations**

6.1 That progress against the Corporate Plan 2015-2019 targets be noted.

7 **Decision Information**

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	Not applicable
Links to Corporate Plan priorities or Policy Framework	Links to all Corporate Plan 2015-2019 aims and priorities

8 **Document Information**

Appendix No	Title	
1.	Corporate Plan Performance Update – Q1 April to June 2017	
Background Papers		
All details on PERFORM system		
Report Author		Contact Number
Kath Drury, Information, Engagement and Performance Manager on behalf of AD – Human Resources and Payroll		01246 242280

Bolsover District Council
Corporate Plan Targets Update – Q1 April to June 2017

Aim – Unlocking our Growth Potential

Key Corporate Target	Directorate	Status		Progress	Target Date
G 01 - Through the use of Key Account Management develop a relationship with a minimum of 50 local businesses by March 2019.	Growth	On track		Q1 72 Businesses Engaged to date. The service has worked to support potential growth businesses including the Take My Calls; Hot Rods; Derbyshire Fireplace Centre; Creative Five; 2WL Ltd; Jaquest; and Sylvan Furniture. Produced case studies detailing engagement for Bolsover Land, Hardwick Hall, Laing O'Rourke; Penny Hydraulics; Tiny Tots nursery; and Nickel 28.	Sun-31-Mar-19
G 03 - Optimise business growth (as measured by gross NNDR) by £2.5m by March 2019	Growth Operations	On track		Q1 Estimate of NNDR income for 31/3/18 is currently £26,017,715. However, as appeals information is unavailable for this year so far, this figure is very likely to change. (Baseline: £23,476,638 Gross NNDR for 2014/15)	Sun-31-Mar-19
G 05 - Through the Bolsover North East Derbyshire LEADER Approach collectively support the creation of 65 sustainable jobs in the combined programme area by December 2020.	Growth	On track		Q1: There are currently 10 live Outline Applications in the process, 3 from the BDC area. 3 projects totalling £108,606.08 have been approved to date in NED. Two masterclass sessions have been held for these applicants to help support them produce robust applications for consideration. When not in purdah due to national elections marketing of the programme has been delivered through a range of local media including partner publications and websites, visits to Parish/Town Council meetings and direct contact with local business and industrial centres.	Thu-31-Dec-20
G 06 - Undertake statutory public consultation on the Local Plan (Strategic Policies and Site	Growth	On track		Q1: Changing national guidance has delayed completion of key aspects of the evidence base. Members have approved an extension to the timetable to accommodate this. The revised	Mon-31-Jul-17

Key Corporate Target	Directorate	Status		Progress	Target Date
Allocations) in line with the adopted Local Development Scheme timetable by July 2017.				timetable will be taken to members for approval in September. (Corporate plan target end date will need to be changed to reflect this once approved).	
G 07 - Submit Local Plan (Strategic Policies and Site Allocations) for examination by the Planning Inspectorate by November 2017.	Growth	On track		Q1 - Changing national guidance has delayed completion of key aspects of the evidence base. Members have approved an extension to the timetable to accommodate this. The revised timetable will be taken to members for approval in September. (Corporate plan target end date will need to be changed to reflect this once approved).	Thu-30-Nov-17
G 08 - Process all major planning applications 10% better than the minimum for special measures per annum.	Growth	On track		Q1 - 100% of all major applications (9 out of 9) determined within statutory deadline or agreed extension of time.	Sun-31-Mar-19
G 09 - Deliver a minimum of 100 new Council properties by March 2019.	Operations	On track		Q1 2017: Fir Close Shirebrook (8 units) work started. Derwent Drive, Tibshelf (7 units) and Hilltop Avenue Shirebrook (37 units) work to commence this financial year. Future sites being considered. Progress report to members Q2. Blackwell Hotel site (6 units) and Rogers Avenue (7 units) completed previously. Total B @ Home properties in progress is 92 plus purchased one former RTB property. Also considering purchasing S.106 Units from developer.	Sun-31-Mar-19
G 10 - Enable the development of at least 1,000 new residential properties within the district by March 2019.	Growth	On track		Q1: 2016/2017 Completions - 293. (Cumulative for corporate plan period = 619, on track to meet target).	Sun-31-Mar-19
G 11 - Through a programme of targeted refurbishment bring 15 empty private sector properties back	Growth	On track		Q1: Action Housing have now completed the 6 Carr Vale properties and have also completed a property in Creswell. 7 in total for Q1.	Sun-31-Mar-19

Key Corporate Target	Directorate	Status		Progress	Target Date
into use per annum.				<p>They have signed an agreement with the owners of the Station Hotel in Creswell to convert it in to 15 x 1 and 2 bed flats. This will be mean that Action Housing will have drawn down all the funding they bid for under the HCA 2015-2018 Grant programme.</p> <p>They are planning to bid for funding under the HCA 2016-2021 SOAHP programme for a Purchase and Repair empty homes programme to be used across the Sheffield City Region. Lead officer and team are going to work with Action to encourage them to work in this District.</p>	
G 12 - Achieve an increase of £850,000 in additional New Homes Bonus from the government by March 2019.	Growth	On track		<p>Q1: Additional bonus for 2017/18 is £191,202. This brings the corporate plan period cumulative to £734,023.</p> <p>The process for calculating the bonus has changed and is highlighted below:</p> <p>The new Homes bonus now has a baseline figure of 0.4% and the new dwellings are now also weighted to Band D equivalents to further complicate it.</p> <p>The process for working out has roughly 7 stages:</p> <ol style="list-style-type: none"> 1. Work out the increase in dwellings (this year - last year) this is across all council tax bands 2. Convert that into the number of dwellings in council tax D (equivalents) so a Council tax band A property is worth 6/9ths of a band D property Council tax band B is worth 7/9ths of a band D. Council Tax H is worth twice as much as Band D, so would need to build less of these to get more Band D than Band 	Sun-31-Mar-19

Key Corporate Target	Directorate	Status	Progress	Target Date
			<p>A,B or C.</p> <p>3. Work out the baseline which is 0.4% of Band D equivalents</p> <p>4. Work out what getting paid for - Growth in Band D equivalents - baseline in Band D equivalents</p> <p>5. Payment for Band D equivalents - step 4 multiplied by average band D council tax payment</p> <p>6. Work out affordable homes payment - Number of affordable homes added in that year multiplied by affordable homes premium (£350) so if get 50 affordable units generate £17,500</p> <p>7. Annual payment is - Payment for band D plus affordable homes payment</p> <p>The other change to note is that the bonus is being reduced from 6 to 4 years.</p>	
G 13 - Work with partners to deliver an average of 20 units of affordable homes each year.	Growth	On track	<p>Q1. None this quarter from private sites. 6 properties from B@Home have been completed in Q1 (Blackwell Hotel Site) with 7 properties completed previously at Rogers Avenue.</p> <p>Three other schemes are on site:</p> <p>Fir Close Shirebrook 8 units</p> <p>Derwent Drive Tibshelf 7 units</p> <p>Hilltop Avenue Shirebrook 37 units</p> <p>Interim planning policy removed so there should be more units provided through s106 agreements in future.</p>	Sun-31-Mar-19

Growth Scrutiny Committee

Work Programme – 2017 – 2018

Vision: to enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District

Corporate Aim: Unlocking our Growth Potential

Date of Meeting	Items	Lead Officer	Notes
14th June 2017	<ul style="list-style-type: none"> Setting the work plan 	Scrutiny Officer	
26th July 2017	<ul style="list-style-type: none"> Quarter 1 – Performance Update Planning for the future – growth in Bolsover District Website Demonstration 	Kath Drury, Information, Engagement and Performance Manager Portfolio Holders Scott Chambers, Communications and Marketing Manager	
20th September 2017	<ul style="list-style-type: none"> Quarterly Growth Update 	Dan Swain, CEO	
18th October 2017	<ul style="list-style-type: none"> 		

15th November 2017	<ul style="list-style-type: none"> • Quarter 2 – Performance Update 	Kath Drury, Information, Engagement and Performance Manager	
	<ul style="list-style-type: none"> • Growth Performance Indicators 	Kath Drury, Information, Engagement and Performance Manager	
3rd January 2018	<ul style="list-style-type: none"> • 		
31st January 2018	<ul style="list-style-type: none"> • 		
28th February 2018	<ul style="list-style-type: none"> • Quarter 3 – Performance Update 	Kath Drury, Information, Engagement and Performance Manager	
4th April 2018	<ul style="list-style-type: none"> • 		
2nd May 2018	<ul style="list-style-type: none"> • Quarter 4 – Performance Update 	Kath Drury, Information, Engagement and Performance Manager	
	<ul style="list-style-type: none"> • Growth Performance Indicators 	Kath Drury, Information, Engagement and Performance Manager	

Growth Scrutiny Committee Membership – 10 Members

Councillors: - T. Alexander, A. Anderson, P. Barnes, J. Clifton, T Connerton, G. Buxton, M. Dixey, P Smith, S. Statter, & J Wilson

To be included in the work plan:

- Identifying sites for growth